

August 5, 2019 @ 7:00pm Regular Township Meeting

Present – Chairman Jeff Schommer, Supervisors Jim Roach, Dave Hauser; Treasurer Dominic Henderson, Fire Chief Eric Makowski, clerk A. Anderson. There were seven residences that signed the roster.

July minutes were reviewed. D. Hauser stated an addition needed to be added to the Fire Relief report – *Fire Relief president Jim Roach was given a formal request to provide the balance statement for the special and general funds of the Fire Relief Assoc... An example was given to show the type of information the board is looking for from the Fire Relief.* With the addition made to the July minutes, J. Schommer made a **motion (1)** to accept the July minutes, D. Hauser seconded. All were in favor.

Crosslake Police Report – Chief Eric Lee reported on 96 calls for July. There have been 433 calls year-to-date.

Treasurers Report – D. Henderson reviewed the bank reconciliation from Paper Plan-it. Cash balance as of July 19th was \$991,768.04. Receipts for the month were \$289,907.92 which included the 1st ½ levy. Approved disbursements from July 1st were \$60,966.23. D. Hauser made a **motion (2)** to accept the treasurer's report, seconded by J. Schommer. All were in favor.

Mission Fire Dept. Report – Chief Eric Makowski reported on 17 calls, 84 calls year-to-date. Chief had prepared the following reports for review – roster and detailed run participation. Danny Dik has resigned from the dept. Chief reviewed three new applicants. Lokken, Schriber and Eklund, after review J. Roach made a **motion (3)** to accept the three new applicants and start the background checks, seconded by D. Hauser. All were in favor. Chief had prepared a Performance Review Form for all Fire Personnel. This was tabled until the September meeting. The Public training event had to be postponed, they need pre-registration. Public Safety Tip – check you C.O. detectors, they should be changed out every 7 years.

Road & Bridge Report – D. Hauser reported a new sign at the corner of Canthook and N Pelican has been replaced. The plow truck will be going in for service. J. Schommer questioned the road inventory & pavement assessment that D. Hauser had been working on. D. Hauser stated he had one bid and was working on another. Review at the September meeting. Chief Lee discussed residents taping off the R.O.W. There had to be some clarification from the board. D. Hauser will get a legal opinion regarding R.O.W. and will also check with Crow Wing County.

Park & Rec. Report – Michael Blassey reported that the park pavilion is booked out every weekend in August. Blassey discussed improvements to the Pickle Ball courts. There were two proposals to improve the courts. First proposal was for \$27,323 which included: 12' by 84' asphalt addition and 7' by 84' rock area at \$6,173; painting, sealing and stripping of the entire court at \$16,000 and a retainer wall and fencing at \$5,150. Second proposal was for \$42,850 which included: 64' by 68' asphalt court at \$21,700; sealing, painting and stripping of

Park Cont.

court at \$16,000 and fencing as denoted at \$5,150. After discussion topic was tabled.

Fire Relief & Recycle Reports – J. Roach stated it's been the 4th weekend the recycle has been overflowing. There has been a large amount of contamination in recycle. The township gets charged contamination fees. Butch Voight made two signs stating what is allowed in recycle. After further discussion this topic was tabled until the September meeting.

Fire Relief – J. Roach stated that the Fire Fair was well attended. Jill Allord had prepared for the boards review Special Fund & General Fund financial reports for the Fire Relief. Allord will have them quarterly for the boards review. D. Hauser questioned tracking of grants. Chief Makowski stated he would check into the DNR grants.

Transfer Station Report – Dale Van Horn stated residents are still bringing in a good amount of leaves and brush.

Old Business – Web Design – Mark Haugstad with Watermark Design reviewed an estimate for a new website at \$5,500. J. Schommer had another bid for the board to review. This will be tabled until the September meeting.

'Land Swap' with Chad Harting – J. Roach had appraisals done on the properties as part of the 'Land Swap'. After review from all of the three appraisals that had been prepared it was noted the land value was not an equal swap. There was a \$40,000 value difference. J. Roach made a **motion (4)** to not proceed with the 'Land Swap' as proposed, seconded by D. Hauser. J. Schommer opposed stating land value was not a cash layout. Motion carried. J. Roach did state that he would be in favor if the 'Land Swap' was a 50/50 swap.

Bids for Snow Removal forms were reviewed.

J. Schommer made a **motion (5)** to accept the Snowplow Bid Forms for any bids dealing with snowplowing. D. Hauser seconded, J. Roach opposed. D. Hauser will request bids from Borden Excavating, M & R Services and Holmwig Excavating.

D. Hauser made a **motion (6)** to advertise for Snow Removal of Township roads, seconded by J. Schommer. J. Roach opposed, stated beating a dead horse. Motion carried.

Contract Implementation – J. Schommer had reviewed the Contract for Services form C5000A from the M.A.T. website. After discussion regarding said form, J. Schommer made a **motion (7)** to implement 'Contract for Services' form with all current vendors Mission Township hires, seconded by D. Hauser. J. Roach opposed (stated we don't need contracts). Motion carried. All contractors hired by Mission Township will receive a 1099 form.

J. Roach made a **motion (8)** to advertise for mowing contractors, motion failed due to lack of a seconded.

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J. Schommer made a **motion (9)** to use the M.A.T. contracts for negotiations when hiring contractors doing work for the Township, seconded by D. Hauser. J. Roach opposed, motion carried.

Claims were reviewed. J. Roach made a motion to pay claims 8849-8878 in the amount of \$36,123.22, seconded by D. Hauser. All were in favor. Checks 8876, 8877 & 8878 are voided; they are paid electronically by Paper Plan-it.

J. Schommer made a **motion (10)** to adjourn the August meeting at 9:40pm, seconded by D. Hauser. Motion carried.

Respectfully Submitted,

Anna Anderson
Clerk

Jeff Schommer
Chairman

*******August minutes are unapproved until the September 3rd meeting *******

Upcoming Dates:	Sept. 3(Tue)	7pm	Regular Township Meeting
	8	7pm	Fire/Relief Meeting
	Oct. 7	7pm	Regular Township Meeting