

September 3, 2019 @ 7:00pm Regular Township Meeting

Present – Chairman Jeff Schommer, Supervisors Dave Hauser, Jim Roach; Fire Chief Eric Makowski, clerk A. Anderson. There were eight residents that signed the roster.

August minutes were reviewed. J. Roach stated a change was needed under 'Recycle'; (J. Roach stated it's been the 4th weekend...) should read (it's the Fourth of July weekend...) with the correction D. Hauser made a **motion (1)** to accept the August minutes, J. Schommer seconded. All were in favor.

Crosslake Police Report – Chief Erik Lee reported on 76 calls, there have been 509 calls year-to-date. Chief Lee also stated that Crosslake Police Dept. has been servicing Mission Township for 25 years.

Treasurers Report – Clerk reviewed the Treasurers report as prepared by Henderson. Cash balance as of August 6th was \$962,784.36. Receipts for August were \$7,139.54. Approved distributions from August 5th were \$36,123.22. J. Roach made a **motion (2)** to accept the Treasurers report, seconded by D. Hauser. All were in favor.

Mission Fire Dept. Report – Chief Eric Makowski reported on 21 calls, noting quick response time; 105 calls year-to-date. Chief had prepared for board review; Personnel Roster, Calls by personnel, 2019 Budget Financials. Chief stated that the DNR 50/50 grant will not be received. Chief stated it slipped thru the cracks and takes full responsibility for the actions. J. Schommer stated he would like to see the Fire Relief Fund help cover those expenses. Chief asked if the board had a chance to review the 'Performance Review form for Fire Employees', as to move forward. J. Schommer made a **motion (3)** to accept the 'Performance Review Form' as prepared by Chief Makowski, seconded by D. Hauser. All were in favor. Chief stated that Rex Roach had turned in his resignation as Captain. Chief stated that he would suggest a change within Fire & Equipment Fund and recommend corrective action. Clerk stated that the Treasurer should review changes. This was tabled until the October meeting. Chief discussed 'Fall Fire Safety'.

Road & Bridge Report – D. Hauser state the speed limit signs have been changed out on Mission Cut-off. D. Hauser had bids for review from Widseth Smith Nolting for 'Engineering Proposal for Township Road Inventory and 5-Yr. Capital Improvement Plan'. Cost for this proposal would be \$5,500 for Road Inventory & Pavement Assessment; \$2,500 for Recommended Improvements & 5 Yr. CIP for a total of \$8,000. Also for review was a 'Pavement Management Planning Proposal' from Bolton & Menk. Cost for this proposal Data Collection, hourly not to exceed \$2,640; Data Analysis, hourly not to exceed \$2,040; Pavement Management Planning, hourly not to exceed \$3,000; Total hourly not to exceed \$7,680. There was further discussion. D. Hauser made a **motion (4)** to accept the bid from Bolton & Menk for 'Pavement Management Planning of Mission Township Roads in the amount of (not to exceed) \$7,680, seconded by J. Schommer. J. Roach opposed, motion carried.

Park & Rec. Report – Carl Anderson prepared a park report for board approval. After review, J. Schommer made a **motion (5)** to accept and approve all expenditures on the September park report, seconded by D. Hauser. All were in favor. Anderson also stated just as a reminder that bears have been sited within the township park properties.

Fire Relief & Recycle Report – J. Roach stated that the quarter Fire Relief meeting will be Sept. 30 @ 7pm. Recycle funding from Crow Wing County will be \$18,000 for 2020. D. Hauser stated that contamination continues with plastic garbage bags in recycle. All recycle should be removed from any bags.

Cemetery – Clerk stated there was one burial.

Transfer Station – Dale Van Horn reported residents continue with leaves and brush.

Old Business – Website Vendors, board reviewed the three bids for a new website. Bids were received from Sytek, Watermark and Northland Creative. After review and discussion J. Roach made a **motion (6)** to move forward with a contract having ownership rights of a webpage with Northland Creative, seconded by J. Schommer. All were in favor. Clerk will be in contact with Northland Creative.

Clerk had been in contact with the Center Township clerk. Their board had reviewed the ‘Amendment July 15, 2019 to Center Township’s Fire Contract Dated (Revised) October 10, 2017’. After their review they stated they would not agree to the 5% increase for 2020. After discussion it was agreed that Mission and Center Townships should meet to discuss. Clerk will set-up a meeting time.

J. Roach stated that an amendment was needed to the March 5, 2018 and April 1 2019 minutes both under Fire Relief. J. Roach made a motion to amend the March 5, 2018 minutes to read (Deferred pension will change from 0% to 2% in 2019) and the April 1, 2019 minutes to read (rate of return at 0% for the deferred pension for 2020) J. Schommer seconded. There was discussion. All were in favor.

New Business – D. Hauser requested a compensation increase for the ‘Snow Plow Drivers’ from \$19 an hour to \$25 an hour. There was discussion. D. Hauser made a **motion (7)** to increase the hourly pay for ‘Snow Plow Drivers’ to \$23 an hour, seconded by J. Schommer. J. Roach opposed, motion carried.

Fire Chief discussed the possibility of getting a Tornado Siren within Mission Township. Chief had talked with Horseshoe Lake Assoc. at their last meeting about a Tornado Siren and Horseshoe Lake Assoc. stated they would be willing to donate \$2,000 to the project.

Resolution 2019-1 – ‘Resolution Authorizing Contract with Interested Officer’ Minn. Stat. 471.88, sub. 5 were updated and approved. This resolution is on file in the clerk’s office.

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New Business Cont.

Contract Implementation – Both J. Schommer and D. Hauser continue to get contracts signed from current vendors.

J. Schommer stated that Chad Harding had another ‘Land Exchange’ proposal for the board to consider. Further discussion is tabled until the October meeting.

Representative/Realtor Adam Kalenberg requested a variance on behalf of Thomas and Lynn Sweningson. They were requesting ‘Board Recommended Approval’ for a 50’ set-back where 100’ is required in order to sell their home on Huxtable Point. After discussion

J. Roach made a **motion (8)** to 'Recommend Approval' for said set-back, seconded by J. Schommer. D. Hauser opposed, motion carried.

Claims were reviewed. J. Roach made a **motion (9)** to pay claims 8879 – 8898 in the amount of \$18,569.07, seconded by J. Schommer. Checks 8896, 8897 & 8898 are voided; they are paid electronically by Paper Plan-it. All were in favor.

J. Schommer made a **motion (10)** to adjourn the September meeting, seconded by D. Hauser. Motion carried.

Respectfully Submitted,

Anna Anderson
Clerk

Jeff Schommer
Chairman

******September minutes are unapproved until the October 7th meeting ******

Upcoming Dates	Oct.	7	7pm	Regular Township Meeting
		8	7pm	Fire & Fire Relief Meeting
		28	7pm	Crow Wing Cty. Assoc. of Townships Meeting Crow Wing Law Enforcement
	Nov.	4	7pm	Regular Township Meeting
		5	7pm	District 182 School Bond Referendum Election
		12	7pm	Fire & Fire Relief Meeting
		22 & 23		Annual Township Conference @ Mankato