

April 1, 2019 @ 7:00pm Regular Township Meeting

Chairman Jeff Schommer called the April meeting to order. Supervisors present were Jim Roach, Dave Hauser; Treasurer Dominic Henderson and clerk A. Anderson. Also present Chief Eric Makowski; there were eight residents that signed the roster. All stood for the pledge of allegiance.

March minutes were reviewed by all. D. Hauser made a **motion (1)** to accept the March minutes as written, J. Schommer seconded. All were in favor, motion carried.

Brenda Ikola, owner of the Sportsman's Store requested approval on the 3.2 Liquor License and Off Sale License. J. Roach made a **motion (2)** to approve the Liquor License for the Sportsman's Store, D. Hauser seconded. All were in favor.

Tom and Kim Godward requested a variance to take down a current guest cabin on their property, located on Bonnie Lake, and rebuild the same footprint. J. Roach made a **motion (3)** to Recommend Approval to Crow Wing County for said variance, D. Hauser seconded. All were in favor.

Crosslake Police Chief Eric Lee reported on 61 calls for March, there have been 139 calls year-to-date.

Fire Chief Eric Makowski reported on 5 calls for March. There had been 1 call in Center and 4 calls in Mission. Chief had several topics to discuss. 1) DNR Cooperative Fire Protection Agreement. Discussion; J. Schommer made a **motion (4)** to sign the DNR Cooperative contract to provide equipment and manpower in the event of wildfires, J. Roach seconded and all were in favor. 2) MN DNR 2020 Volunteer Fire Assistance Grants, this is a 50:50 matching grant up to \$5,000. D. Hauser made a **motion (5)** to go forth with the grant writing for 2 hand held radios, J. Roach seconded. All were in favor. 3) Fire Dept. Leadership Structure Change. Chief proposed adding Assistant Chief 3 position, J. Roach made a **motion (6)** to add an Assistant Chief 3 position, J. Schommer seconded. All were in favor. J. Roach made a **motion (7)** to interview for Chief 3, Captain and Lieutenant Positions, D. Hauser seconded; resumes should be turned in to Fire Chief before April 30th. All were in favor. 4) New Fire Dept. Applicant Edmond Binda. D. Hauser made a **motion (8)** to hire Edmond Binda pending a successful background check and physical, J. Schommer seconded. All were in favor. 5) Potential Fire Fighter; J. Roach made a **motion (9)** to have Chief move forward with potential fire fighter, D. Hauser seconded. All were in favor.

Public Safety Tip – Is Your Home a Fire Wise Home???

Fire Relief – J. Roach stated they set the rate of return at 0% for the deferred pension. There was nothing to report on Recycle.

Road & Bridge – D. Hauser stated that Dave Anderson has the sweeper scheduled for the first part of May. D. Hauser also has a call into Crow Wing County Highway Dept. to discuss road projects.

Park & Recreation – Carl Anderson stated they were still taking bids for the Spring Clean Up.

Comprehensive Plan/Website – Terry Havar stated the Comp. Plan was no longer needed. D. Hauser made a **motion (10)** to disband the Comprehensive Plan Committee, J. Schommer seconded. All were in favor.

Cemetery – J. Roach stated there is a need to look at updating the ground thawing units.

Transfer Station – Opens for the season on Saturday April 6 from 10am – 2pm.

Old Business

Bill McCoy @ Sytek Marketing discussed website updates. Costs would be \$1,200 down, with two additional payments of \$1,200. Total for a new website would be \$3,600, plus a yearly cost of \$200. A new website would allow for better management. Clerk will check more information on other website companies.

J. Schommer discussed implementing a ‘New Agenda Format’. There was discussion. After review, J. Roach made a **motion (11)** to change the verbiage on the ‘New Agenda’ under the New Business heading to state: Agenda items can also be requested by Township Citizens ~~upon approval by the Township Chair~~. J. Schommer seconded, all were in favor. J. Schommer made a **motion (12)** to accept the ‘New Agenda Format’ with the previous motion and to adopt a 7 day report deadline for monthly committee reports. D. Hauser seconded. There was discussion.

J. Roach made a **motion (13)** to edit the Public Comment section of the ‘Agenda’ to state: Public comments can be submitted at the Town Board Meeting or to the town Clerk 7 days prior to the Regular Scheduled Meeting to be placed on the Agenda. D. Hauser seconded, there was discussion. All were in favor. Motion carried.

J. Schommer had prepared a cost comparison regarding the township plowing. All reviewed, there was discussion. J. Schommer made a **motion (14)** to have D. Hauser put a bid together for advertising for an Independent Snow Plowing Contractor, D. Hauser seconded. J. Roach opposed due to specifications not being approved by the board prior to advertising. Motion carried.

All reviewed the Cooperative Agreement with Fairfield Township. D. Hauser made a **motion (15)** to accept the Cooperative Snowplow Agreement with Fairfield Township on snowplowing of 2.1 miles of Mission Township roads. J. Schommer seconded, there was discussion. J. Roach opposed due to lack of others bids. Motion carried.

There was discussion regarding allocating utilities to General Fund and Fire Fund. J. Schommer made a **motion (16)** to allocate the utilities as 25% General Fund and 75% Fire Fund, for the budget year 2021, D. Hauser seconded. Discussion, all were in favor. Motion carried.

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New Business – There was discussion regarding the independent audit that had been performed last month. It was agreed to review the findings over the next three months. A Special Meeting will be scheduled for April 17, 2019 @ 7:00pm, May 20, 2019 @ 7:00pm and June 10, 2019 @ 7:00pm. D. Hauser made a **motion (17)** to post for the three Special Meetings to discuss the findings of the independent audit, J. Schommer seconded. All were in favor.

Chief Eric Makowski talked briefly about mutual aid with other fire districts. J. Schommer made a **motion (18)** to direct Chief Makowski to move forward with fact findings with other fire districts, D. Hauser seconded. All were in favor.

Road Inspection will be scheduled for April 24, 2019 @ 8:00am.

A bid for the park clean-up was received from Van Horn Services for \$3,000. J. Roach made a **motion (19)** to accept the bid from Van Horn Services for park clean-up at \$3,000 for three years and to purchase a blower/vacuum for the park, J. Schommer seconded. There was discussion. The bid didn't state that it was for a three year contract. J. Roach rescinded his **motion**.

J. Roach made a **motion (20)** to accept the bid from Van Horn Services for the park clean-up as stated and purchase a blower/vacuum for the park. With no second, motion failed.

J. Roach made a **motion (21)** to purchase a blower/vacuum to assist with park clean-up, with no seconded, motion failed.

Treasurers Report – Henderson stated receipts were \$15,770.33; disbursements for March were \$20,267.78. The cash balance as of March 6th was \$869,461.63. D. Hauser made a **motion (22)** to accept the treasurers report, J. Schommer seconded. All were in favor.

J. Roach made a **motion (23)** to pay claims 8728-8760 in the amount of \$31,707.48, J. Schommer seconded. All were in favor.

J. Schommer made a **motion (24)** to adjourn the April meeting at 10:45pm, D. Hauser seconded. All were in favor.

Respectfully Submitted,

Anna Anderson
Clerk

Jeff Schommer
Chairman