

December 2, 2019 @ 7:00pm

Regular Township Meeting

Present – Chairman Jeff Schommer, Supervisors Jim Roach, Dave Hauser, Fire Chief Eric Makowski and clerk A. Anderson. There were twelve residents that signed the roster. J. Schommer called the December meeting to order.

November minutes were reviewed. J. Schommer made a **motion (1)** to accept the November minutes as written, seconded by D. Hauser. All were in favor.

Treasurer’s report was prepared by Dominic Henderson. Clerk reported receipts of \$4,096.71; approved disbursements for November were \$42,586.19; creating an ending balance of \$962,750.91. D. Hauser made a **motion (2)** to accept the treasurer’s report, seconded by J. Roach. All were in favor.

Crosslake Police Report – Chief Erik Lee reported on 62 calls for November. There have been 713 calls year-to-date.

Mission Fire Dept. Report – Fire Chief Eric Makowski reported on 12 calls for the November, year-to-date there have been 139. Chief’s packet for the board included: Roster with Call Response Percentages, Detailed Monthly Response Report and Call Response Requirements for review. There was discussion regarding the Call Response Requirements, Chief proposed active members should respond to at least 20% of calls. J. Schommer and D. Hauser requested 30% of calls. There was also discussion regarding requirements for training. Chief proposed members should participate in 75% of trainings throughout the year. After further discussion J. Schommer made a **motion (3)** to approve the changes to the Administrative Guidelines Call Response Requirements to reflect ‘Active members are required to respond to at least 30% of all calls’, seconded by D. Hauser. J. Roach opposed stating required calls should be 25%. Motion carried. Chief has received two applicants for the lieutenant position. A date for interviews will be set. Board asked Chief for a Fire Dept. Inventory. **Public Safety Tip:** What is a heart attack? Chief reviewed handout.

Fire Relief & Recycle Reports – J. Roach stated Relief will be changing their funding to a state program. There was discussion regarding ending the recycle drop-off at the Town Hall. With the county ending the additional funding, J. Schommer made a **motion (4)** to remove all Waste Management recycle bins and the used oil bin at the end of December, seconded by D. Hauser. Discussion, J. Schommer amended the **motion** to only remove the Waste Management recycle bins and keep the oil drop bin, seconded by J. Roach. After further discussion, D. Hauser opposed and motion carried.

Road & Bridge Report – D. Hauser stated that Bolton & Menk have completed the road survey and should have the report for the January meeting.

Park & Rec. Report – Michael Blasse reported that the ski trails have been groomed. They will try and keep the blacktop trails clear the winter for walkers.

Cemetery - There was nothing to report.

Transfer Station - Dale Van Horn reported the brush pile has been burned down.

Old Business - Fire Service contract with Center Township was signed by Chairman Leon Yeager. J. Schommer stated he would seek with legal counsel to determine which contract Mission Township is bond to.

J. Schommer made a **motion (5)** to send the letter composed by J. Schommer to the Dept. of Animal Health in relation to the former CWD Deer farm that was in Mission Township, seconded by D. Hauser. All were in favor.

Clerk stated one bid was received for Mowing of R.O.W. for 2020 season. D. Hauser made a **motion (6)** to accept the bid from Merle Roberts for mowing of the R.O.W. with a 4 year contract at \$4,500 per year. J. Schommer seconded and all were in favor.

Clerk stated there was an error when preparing the Nov payroll. Incorrect on paper was payroll, IRS and state of MN payments, but where paid out correctly. P.E.R.A. payment was incorrect but will be adjusted with Dec. payment. All paperwork has been corrected to reflect adjustments. J. Schommer made a **motion (7)** to accept the correction on the Nov. claims, seconded by D. Hauser. All were in favor.

New Business - J. Roach requested the need for a snowplow to be used to clean sidewalks and around the Town Hall. J. Roach will get information for the Jan. meeting.

D. Hauser stated at the Annual Township Conference he spoke with Steve Flaherty (MN Board of Firefighter Trng.) he reported that all available reimbursable training funds have been applied for and granted. Thank you Chief!

D. Hauser stated that the snowplow had broken down four times. Larry Roberts was able to get it back up and in service.

J. Schommer proposed putting a committee together for a fact finding mission regarding a new/used plow truck, with 1 board member. J. Schommer made a **motion (8)** to form a snow plow committee to look at costs for a new or used plow truck, seconded by D. Hauser. Discussion, J. Roach stated if it is a committee it would need to be posted and minutes would need to be kept. J. Schommer amended the previous motion stating not a committee but a 'Snow Plow Exploratory Group'. Seconded by D. Hauser, all were in favor.

Chief requested hiring a grant writer to apply for the FEMA grant for S.C.B.A. equipment. J. Schommer made a **motion (9)** to hire a grant writer to help write a FEMA grant for S.C.B.A. equipment, seconded by J. Roach. All were in favor.

Claims for December were reviewed. J. Schommer made a **motion (10)** to pay claims 8953 -8977 in the amount of \$49,680.40, checks 8975, 8976 & 8977 are voided as they are paid electronically by Paper Plan-it. Seconded by J. Roach and all were in favor.

J. Roach made a **motion (11)** to adjourn the December meeting at 9:00pm, seconded by J. Schommer. Motion carried.

Respectfully Submitted, Anna Anderson Clerk Jeff Schommer, Chairman